

## IBM Information Management Software Services

### ECM FileNet Report Manager Conversion Services

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#### Overview

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*IBM Content Manager OnDemand is a comprehensive enterprise report management and electronic statement presentation solution, that can help deliver critical business information across your organization—where and when it is needed.*

*Transitioning from your legacy IBM FileNet Report Manager system to IBM Content Manager OnDemand presents unique challenges, production system impacts, and data integrity risks.*

*IBM Information Management (IM) Lab Services has the experience to mitigate these risks and establish your fully tested and approved Enterprise Content Management (ECM) reporting solution.*

Converting from IBM FileNet Report Manager to IBM Content Manager OnDemand presents unique challenges. IM Lab Services has developed a propriety method and toolset that solves these challenges and is uniquely suited to deliver your migration. Our experts have the experience to successfully convert your systems with minimum risk to your data and business processes.

#### Proven Methodology

Our migration methodology and toolset are designed to minimize impacts to your business while ensuring the integrity of your data. The conversion process is divided into four phases.

#### *Phase 1: Conversion Questionnaire*

All IBM Content Manager OnDemand conversions begin with the Conversion Questionnaire. This document gathers requirements and details of your current system, data, and IBM Report Manager table queries.

#### *Phase 2: Conversion Assessment*

Working with your team, IBM consultants review the information from your Conversion Questionnaire and evaluate your possible conversion options. A high-level conversion plan is developed along with activities, roles and responsibilities.

At the completion of the Conversion Assessment, you receive a detailed report documenting the following:

- Conversion recommendations and service descriptions including:
  - Storage configuration
  - Report and statement definition conversion
  - Exit, Interface and Modification customization
  - Historical data migration
- Preliminary conversion analysis activities and recommendations
- Report and statement conversion and historical data migration approach
- IBM Content Manager OnDemand Conversion to Production implementation recommendations

#### *Phase 3: Software Implementation*

Armed with the Conversion Assessment results, you are ready to implement your IBM Content Manager OnDemand system. Working together, your staff and IBM consultants install a test environment, including all optional features and clients. The result is a system fully tested for your environment ready for your conversion.

#### *Phase 4: Conversion*

With the IBM Content Manager OnDemand system in place, it is now time to convert your data. Depending on the amount of data to be converted and your security policies,



the data conversion can take place either onsite or at IBM's Conversion Lab. The Conversion Lab allows for the quickest transition and our policies, procedures, and facilities are designed to protect your data at every stage of the conversion.

The conversion phase includes the following:

- Report and statement conversion
- Historical data conversion
- Toolkit, Exits, Interfaces and Modifications customization
- Security implementation
- Migration results testing and acceptance
- IBM Content Manager OnDemand Capture implementation via Production Control
- Production implementation planning
- Administration and support skills mentoring

At the completion of your IBM Content Manager OnDemand conversion, you will have a fully functioning system ready for deployment to your Production environment.

Our proven methodologies have been developed and perfected over hundreds of ECM system conversions. Using IM Lab Services for your IBM Content Manager OnDemand conversion will minimize impacts to your production system and ensure the integrity of your conversion.

#### Contact

For more information regarding this offering or any of our Services, please contact your Information Management Sales Representative or visit our website at [ibm.com/software/data/services](http://ibm.com/software/data/services)

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IBM  
3565 Harbor Boulevard  
Costa Mesa, CA 92626-1420  
USA

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